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Stoughton 300 Anniversary Committee Yr. 2023

Joanne Callanan: Committee Chair, David Allen Lambert: Vice Committee Chair,
Dr. Patricia Randolph: Committee Secretary

Meeting Agenda

Stoughton Public Library / Training Rm.

Tuesday, June 20, 2023

7:00-8:30pm

1. Review & accept minutes from 5/18/23. Review Group Norms
2. Assignments for the following: All anniversary committee members should select a sub-committee and activities to work on. Also, if an anniversary committee member desires to coordinate an activity or an event please let the group know.

Directors/Coordinators and Sub-Committees still needed:

- **Directors needed:** Program Coordinator, Finance Committee, Cultural Activities, Publicity/Marketing and Photography, Social Media Committee, Souvenirs Committee

Which events fall under Social Activities & Cultural Activities?

➤ **Social Activities**

- student award ceremony
- senior tea social
- anniversary gala
- anniversary parade
- 300 anniversary celebration party
- Glen Echo Sunday in the Park Picnic

➤ **Cultural Activities**

- Heritage day
- golf tournament
- historical essay contest
- Walk-A-Thon

***** All the above categories are open to further discussion and changes*****

3. Gala Update: Date, time, location discussed and tent information (*Joanne*)
4. Senior Tea Social: possible date change & bus transportation donation to Glen Echo Picnic (*Joanne*)
5. Anniversary Logo: Samantha Rego, from the town clerk's office is the Artist designing the logo and incorporating the theme: Honor the Past, Celebrate the Present and Dream of the Future". (*Peggy*)
6. Committee Assignments: The following committee members have volunteered to coordinate sub-committees. Other committee members not on

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a sub-committee will be asked to select one to join at this meeting. Directors for each sub-committee will be appointed at this meeting.

- Social Media Committee: David Allen Lambert & Kellie Laguerre
- Publicity & Marketing Committee: Paul Carpinella, Scott Santos, George Dolinsky
- Finance Committee: George Dolinsky, Bernard Planeta, Joanne Callanan
- Director/Coordinator for Stoughton Schools & Stoughton YMCA anniversary events: Dr. Randolph. Sub-Committee members: Peggy Sewyk, Joanne Callanan
- Social Activities Director: Joanne Callanan. Sub-Committee members needed
- Treasurer: Matt Cauchon, Stoughton Recreation Dept. is the assigned treasurer for the 300 Anniversary Committee. The Finance Committee will manage anniversary budget and receipts as well as present monthly finance reports at committee meetings.

7. 300 Anniversary Committee Timeline: Committee timeline with goals, outcomes and completion dates for the next three years. *(Kellie)*
8. **Next Steps:** The committee will continue to update the Sponsor Opportunity & Sponsor Response Document.

9. Select July's Meeting Date

10. Adjournment